

Last updated: 05.05.2022

1. CONTROLLER

Negota Finland Oy Ab

Org. No 3166115-1

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Emai: negota@negota.fi

2. PRIVACY NOTICE DESCRIPTION

We are committed to safeguarding the privacy of our customers. This notice applies where we are acting as a data controller with the respect to the personal data of such persons. In this notice, "we", "us" and "our" refer to Negota.

In this notice we describe how we process the personal data of customers of Negota.

3. PERSONAL DATA PROCESSED

We process the following data of the data subject;

- Data subject's contact and identification details, such as the name, address, email-address, phone number, job title, position
- Data related to marketing, such as bans on marketing and promotion activities
- Data related customer relationship or an appropriate connection, such as invoicing and debt collection data
- Data related to communications, such as newsletter subscription.

Changes to the data of the data subject's above-mentioned individualised personal data categories.

4. PURPOSE OF PROCESSING AND LEGAL BASIS

We process personal data to handle matters related to the maintaining customer and client relations. Additionally, the data is processed for customer communications. The legal basis for processing personal data is the performance of a contract when the customer relationship is based on contract. In other circumstances, handling the customer relationship is based on a legitimate interest created by handling the customer relationship in favour of the customer. The personal data may be processed for the above-mentioned purpose in companies that belong in the same group of undertakings as we do.

5. SOURCES OF PERSONAL DATA

Personal data is primarily collected and updated from the customer itself. Data may also be collected from different services used by the data subject and in connection with different marketing activities.

Additionally, data may be collected and updated from the register of other companies of the same group of undertakings, controller's partners, trade registers or other businesses providing services related to personal data.

6. TO WHOM IS PERSONAL DATA TRANSFERRED OR DISCLOSED TO?

Mainly, the personal data may only be disclosed for purposes that support the idea of the customer register.

7. INTERNATIONAL DATA TRANSFERS

Primarily, the data is not transferred outside EU/EEA area unless it is necessary for the technical implementation of the data processing or the purpose of processing of personal data. In these cases, additional safeguards will be complied with in the transfer of data.

8. RETENTION PERIOD OF PERSONAL DATA

We process your personal data only as long as it is necessary for the purposes of the data processing, unless compelling legislation requires a longer retention time.

9. PROTECTION OF PERSONAL DATA

We implement the appropriate technical and organisational privacy measures for the protection of personal data. Personal data is stored only in electronic databases. Databases are protected by firewalls, passwords and other technical measures. Personal data may only be accessed by the people whose work performance requires processing of personal data stored in the register. These persons may access the system by using their personal login credentials.

10. RIGHTS OF THE DATA SUBJECT

- to obtain information on the processing of their personal data
- of access to their data
- to rectification of their data
- to the erasure of their data and to be forgotten
- to restrict the processing of their data
- to data portability
- to object to the processing of their data
- not to be subject to a decision based solely on automated processing.

11. NATIONAL SUPERVISORY AUTHORITY

Office of the Data Protection Ombudsman

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